

CLOVIS CITY COUNCIL MEETING

October 5, 2020

6:00 P.M.

Council Chamber

Meeting called to order by Mayor Bessinger
Flag Salute led by Councilmember Whalen

Roll Call: Present: Councilmembers Ashbeck, Flores, Mouanoutoua, Whalen
Mayor Bessinger
Absent: None

PRESENTATIONS

ITEM 1 - 6:03 PRESENTATION OF PROCLAMATION CONDEMNING RACISM, DISCRIMINATION, BIGOTRY, BIAS, AND HATE SPEECH IN OUR COMMUNITY

City Council read a proclamation into the record condemning racism, discrimination, bigotry, bias, and hate speech in our community.

ITEM 2 – 6:23 - PRESENTATION AND UPDATE ON THE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDED SENIOR MEAL PROGRAM

General Services Manager Amy Hance presented an update on the Community Development Block Grant funded senior meal program.

CONSENT CALENDAR – 6:43

Motion by Councilmember Ashbeck, seconded by Councilmember Mouanoutoua, that the items on the Consent Calendar be approved. Motion carried by unanimous vote.

3. Administration - Approved - Minutes from the September 14, 2020 and September 21, 2020 Council Meetings.
4. Fire – Approved – **Res. 20-130**, Amending the 2020-2021 FY Public Utilities and General Services budget to allocate funds for the purchase of four (4) command vehicles for the Fire Department, waive the formal bidding requirements, and authorize the purchase of four (4) Ford F250 3/4 Ton Crew Cab Pickups and associated equipment to outfit the vehicles.
5. General Services - Approved – **Res. 20-131**, Renewing Medical Plan Options for Eligible Retirees and Restating the Eligibility Requirements for Participation in the Plan.
6. Planning and Development Services - Approved – Bid Award for CIP 19-10, Sidewalk Improvements – W. Rialto and Villa Avenues; and Authorize the City Manager to execute the contract on behalf of the City.
7. Planning and Development Services – Approved – Final Acceptance for Final Map for Tract 6080, located at the southwest area of Ashlan and Highland Avenues (Ashlan/Highland No. 1, LP – McCaffrey Homes).

8. Planning and Development Services - Approved - Final Acceptance for CIP 18-10 Armstrong Avenue Reconstruction
9. Planning and Development Services - Approved - Final Acceptance for CIP 18-13, Sunnyside Avenue Street Improvements.
10. Police – Approved – **Res. 20-132**, Amending the 2019-20 Police Department Budget to reflect the award of the Edward Byrne Memorial Justice Assistance Grants (JAG) Program in the amount of \$15,431.
11. Police – Approved – **Res. 20-133**, Amending the Police Department’s Budget for FY 2020-2021 to reflect the award from the Office of Traffic Safety Selective Enforcement Traffic Program Grant in the amount of \$75,000.00 and the Office of Traffic Safety Traffic Records Improvement Project in the amount of \$51,800.00.

PUBLIC HEARINGS

ITEM 12 – 6:45 - APPROVED – RES. 20-134, AMENDING THE CITY’S MASTER ADMINISTRATIVE FEE SCHEDULE TO ELIMINATE CLOVIS TRANSIT FARES.

General Services Manager Amy Hance presented a report on a request to approve a resolution revising the City’s Master Administrative Fee Schedule to eliminate Clovis Transit fares. Staff proposes a change to the City’s Master Administrative Fee Schedule with the elimination of Clovis Transit bus fares for Stageline fixed-route service and Round Up paratransit service. Currently, Clovis Transit charges \$1.25 per passenger for Stageline service, and \$1.25 to \$2.75 per passenger for Round Up service depending upon the destination. Children under 6 years of age, adults 65 and over, and passengers with disabilities and their attendants ride for free.

Clovis Transit receives annual Transit Development Act (TDA) Funding allocations through two separate programs: State Transit Assistance (STA) and Local Transit Funding (LTF). STA is funded through a statewide excise tax on diesel fuel and LTF funding comes from a statewide retail sales tax allocation. As an efficiency metric, TDA requires Clovis Transit to maintain a farebox ratio recovery formula which is a set percentage of total operation costs of the service. The Stageline bus service is required to maintain a 20% farebox recovery ratio, and Round Up bus service has a 10% farebox recovery ratio requirement. Historically, Clovis Transit has never met the required TDA farebox recovery ratio and has used local Measure C funds to supplement farebox revenue to meet the State requirement. Currently, the revenue collected from fares represents between 2% - 4% of the operational costs associated with providing public transit services. The process to collect, count, and secure the cash requires multiple employees over several days, and over 1,100 work hours each year. This is equivalent to at least one part-time employee. In addition, bus pass sales, contract maintenance for student fares with local educational institutions and regional service centers, and required external revenue tracking increases the time spent managing the revenue.

There being no public comment, Mayor Bessinger closed the public portion. Discussion by the Council. Motion by Councilmember Whalen, seconded by Councilmember Mouanoutoua, for the Council to approve a resolution revising the City’s Master

Administrative Fee Schedule to eliminate Clovis Transit fares. Motion carried by unanimous vote.

ITEM 13 – 7:12 - APPROVED – **RES. 20-135**, ACCEPTING THE STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT AWARD IN THE AMOUNT OF \$3,989,655 TO STAFF NINE (9) FIREFIGHTERS FOR A PERIOD OF THREE (3) YEARS AND AMENDING THE 2020 – 2021 FY CITY BUDGET AND POSITION ALLOCATION FOR THE REQUIRED ADDITIONAL FIRE PERSONNEL.

Fire Chief John Binaski presented a report on a request to approve a resolution for Council to accept the Staffing for Adequate Fire and Emergency Response (SAFER) Grant in the amount of \$3,989,655 to staff nine (9) firefighters for a period of three (3) years and amend the 2020-2021 FY Fire Department Budget and Position Allocation to reflect the additional firefighter positions funded by the grant. The Clovis Fire Department applied for the Staffing for Adequate Fire and Emergency Response (SAFER) grant to fully fund nine (9) firefighter positions across three (3) shifts in preparation for opening Fire Station 6 to serve the southeast growth area of Loma Vista. The grant fully funds the positions for a total of three (3) years. During the grant performance period we will be prohibited from laying off any firefighters and funds cannot be used to fund overtime. Commitment of the policy group, City Council, is required in order to accept the award. There are costs associated with staffing our 6th fire company that are not covered by this grant award. The SAFER Grant will fund nine (9) firefighters for three (3) years, but this will not meet the proper apparatus staffing requirements as outlined in the current MOU with the Clovis Firefighters Association (CFFA). Meeting industry best practices and the CFFA MOU will require the Department to add three (3) fire captains and three (3) fire engineer positions to our current Position Allocation Plan.

There being no public comment, Mayor Bessinger closed the public portion. Discussion by the Council. Motion by Councilmember Ashbeck, seconded by Councilmember Flores, for the Council to approve a resolution for Council to accept the Staffing for Adequate Fire and Emergency Response (SAFER) Grant in the amount of \$3,989,655 to staff nine (9) firefighters for a period of three (3) years and amend the 2020-2021 FY Fire Department Budget and Position Allocation to reflect the additional firefighter positions funded by the grant. Motion carried by unanimous vote.

ITEM 14 – 7:25 - APPROVED – **RES. 20-136**, ACCEPTING THE ASSISTANCE TO FIREFIGHTER GRANT (AFG) AND AMENDING THE 2020-2021 FY CITY BUDGET TO REFLECT \$144,147.27 IN GRANT FUNDING AWARDED TO FUNDING THE PURCHASE OF SOURCE CAPTURE EXTRACTION SYSTEMS (SCES) FOR CITY FIRE STATIONS.

Fire Chief John Binaski presented a report on a request to approve a resolution accepting the AFG grant and amending the 2020-2021 City Budget to reflect the AFG grant funding for the purchase of a specialty exhaust system for the City fire stations. The Clovis Fire Department applied for the Assistance to Firefighter Grant (AFG) to fund Source Capture Exhaust Extraction Systems (SCEES) that remove the harmful vehicle exhaust particulate matter from the apparatus bay areas. Parts are no longer available for the 15 year old systems currently installed in the fire stations and attempts to fabricate have been

unsuccessful to keep them operational and up to Cal OSHA standards. In order to prevent Fire Department staff from exposure to carcinogens, the City needs to update the equipment. In order to maintain firefighter health and safety and meet Cal OSHA standards, AFG funding was sought to replace the extraction systems at the fire stations. There is a cost share commitment of \$14,414.73 which is currently budgeted in the 2020-2021 FY Budget for General Government Facilities. Commitment of the policy group, City Council, is required in order to accept the award.

There being no public comment, Mayor Bessinger closed the public portion. Discussion by the Council. Motion by Councilmember Ashbeck, seconded by Councilmember Flores, for the Council to approve a resolution accepting the AFG grant and amending the 2020-2021 City Budget to reflect the AFG grant funding for the purchase of a specialty exhaust system for the City fire stations. Motion carried by unanimous vote.

ITEM 15A – 7:29 - APPROVED – WAIVE THE CITY'S FORMAL BIDDING REQUIREMENTS AND AUTHORIZE THE SOLE-SOURCE PURCHASE OF ONE PIERCE TRIPLE COMBINATION PUMPER FIRE APPARATUS FROM GOLDEN STATE FIRE APPARATUS IN SACRAMENTO, CA FOR A TOTAL PURCHASE PRICE OF \$748,277.25; AND ITEM 15B - APPROVED – **RES. 20-137**, AMEND THE PUBLIC UTILITIES DEPARTMENT AND GENERAL SERVICES BUDGET TO PROVIDE FUNDING FOR THE PURCHASE OF ONE PIERCE TRIPLE COMBINATION PUMPER FIRE APPARATUS.

Fire Chief John Binaski presented a report on various actions associated with the acquisition of fire apparatus. John Binaski indicated that staff was recommending Council waive the City's formal bidding requirements and authorize the sole-source purchase of one Pierce Triple Combination Pumper Fire Apparatus from Golden State Fire Apparatus in Sacramento, CA for a total purchase price of \$748,277.25; and approve a resolution amending the Public Utilities Department and General Services budget to provide funding for the purchase of one Pierce Triple Combination Pumper Fire Apparatus. Clovis Fire Department currently staffs a fleet four (4) frontline fire engines and one (1) fire truck. This purchase will add a 5th frontline fire engine into our daily staffing. Each apparatus has a reserve apparatus to serve when the primary apparatus is out-of-service for maintenance or repair. This is compliant with national standards for fire service fleets.

Our standard for fleet replacement, which was adopted by the City of Clovis in the mid-1990's and incorporated into the Fire Department's accreditation plan approved by the Center for Public Safety Excellence, is to use apparatus for twelve to fourteen years as frontline service apparatus and then place them in reserve for approximately six to eight years, in order to receive a twenty year service life.

The manufacturer of this apparatus, Pierce, remains consistent with the standard the Department established in 1996. Since that time we have continued our efforts to standardize all of the new fire apparatus chassis, engines, transmissions, and main fire pumps. This approach has served to increase firefighter safety, reduce training time, and reduce fleet maintenance costs and required parts inventory.

There being no public comment, Mayor Bessinger closed the public portion. Discussion by the Council. Motion by Councilmember Ashbeck, seconded by Councilmember Flores, for the Council to approve a request to waive the City's formal bidding requirements and authorize the sole-source purchase of one Pierce Triple Combination Pumper Fire Apparatus from Golden State Fire Apparatus in Sacramento, CA for a total purchase price of \$748,277.25; and approve a resolution amending the Public Utilities Department and General Services budget to provide funding for the purchase of one Pierce Triple Combination Pumper Fire Apparatus. Motion carried by unanimous vote.

ADMINISTRATIVE ITEMS

ITEM 16 – 7:33 - RECEIVED AND FILED – UPDATE ON FIRE STATION 2 LOCATED AT 2300 MINNEWAWA AVENUE.

Fire Chief John Binaski presented a report for the City Council to receive and file the Field Observation Report and findings by Associated Design and Engineering, Inc. outlining the current deficiencies of Fire Station 2 and the plan moving forward. In late May of 2020, personnel from the City's Facilities Maintenance division attempted to install required new electrical for an overhead garage door replacement project and access to the attic area of Fire Station 2. Upon entering the attic, it was recognized that several of the structural trusses were separating or broken. It was determined by City staff that the best course of action would be to hire an outside structural engineering firm to evaluate the current condition of the station.

On September 18, 2020, the City received the engineer's report and the findings are attached. Based on these findings, it is now apparent that immediate work needs to be done to repair the station or a plan developed for replacing the station. The station was built in 1977 and occupied in 1978. Minimal renovations have been completed over this time leaving the fire station unable to meet the current needs of the Fire Department.

There being no public comment, Mayor Bessinger closed the public portion. Discussion by the Council. It was the consensus of council to receive and file the report.

WORKSHOP – 8:02

City Manager Luke Serpa provided council and update on the numbers related to the COVID-19 pandemic.

COUNCIL MANAGER COMMENTS – 8:26

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Councilmember Whalen commented on the recent incident that occurred at the downtown business of Just My Essentials and being out of town and starting a go fund me account to support.

Councilmember Ashbeck commented on the neighborhood that was being negatively impacted by a single resident who the city had recently placed a lien on the property and

she requested staff work with the police department to see how more can be done with this situation and future ones.

Councilmember Mouanoutoua reported out on a League of California Cities meeting recently attended virtually, and noted that he would not be present at the meeting of October 12, 2020.

Mayor Bessinger commented on a design of a challenge coin he created.

CLOSED SESSION – 8:37

12. Government Code Section 54956.9(d)(2)
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
SIGNIFICANT EXPOSURE TO LITIGATION – One Case

Mayor Bessinger adjourned the meeting of the Council to October 12, 2020

Meeting adjourned: 9:02 p.m.



Mayor



City Clerk

